G.M. 1923

15 & 23

SL. 1.2

P-6

Rules Recruitment for the post of Typist and Steno-Typist.

G.R.S. IX—5]

Previous references. 1923-24 (G 800) **File No.** 15-23.

Serial Nos. 1+2.

Later references.
8000 15-23 Sl 3.
8000 15-23 Sl 84+5

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. Two (2)

Part B for July 1923

SUBJECT

Rules of Recruitment for the post of Typists and Steno-typists.

Sl 2. To The Heads of Departments
The Deputy Commissioners of Districts.
The Secretaries to Govt.
No. G 879-938/8000 dt 10.7.1923.

Prescribes qualifications for the recruitment of typists and steno-typists.

Printed on the Multigraph.

K.G. Nakadevaiah

GENERAL AND REVENUE SECRETARIAT.

(G. M.)

NOTES.

File No. 15-23

FILE HEADING.

Rules of recruitment for the post of typists and Steno-typists.

From The Secretary, C. R. Board.

No. G.9480 Dated 30/5/23 Received 30/5/23

Diary No.	Enclos. 1	Spare Copies. —	Serial No. 1

BRIEF ABSTRACT OF LETTER.

Forwards a copy of the progs. of the 12th meeting of the Central Recruitment Board held on 4th April 1923 prescribing among other things rules for the recruitment of typists and Steno-typists.

NOTES AND ORDERS.

1) Draft G. O. is subd. for approval.

2) In the case of steno-typists of the 1st grade, ie on pay above Rs50/-, the words "on pay of Rs50 and above" are inserted, subject to approval.

RS 31/5/23

3) See if the names of the exams. are correct. Is the higher exam in Type-writing called "Advanced" & that in Shorthand called "Senior"? Ask any stenotypist

MLS 6/6

NOTES—First Sheet.

General and Revenue Secretariat. | File No. | of 19 .

Serial No.

4) In Mysore, there are only two grades viz Junior and Senior both in Typewriting and Shorthand. In Madras; there are 3 grades viz Elementary, Intermediate and Advanced. as will be seen from the Comparative statement put up by Mr. M.R Narayanaswamy Iyer.

Q

5) As Mysore examinations appear to be intended the words Junior & Senior will be inserted, if approved.

Subd PS. 13/6.

Draft for appr.

6) 13/6

Ch. Secy)

and necessary 7) by Dewan 15/6

Less 15/6

9) appd 15/6 8)

10) 1/7

11) 2/7

Dewan)

Lapse of 9.7 12)

9/7 13)

issue

14) 9.7.

O. T. O.

DEWAN'S OFFICE.
Recd. on JUL 2 1923
Reg. No. 25

NOTE—Contn. sheet

General and Revenue Secretariat.

Jud File No. 15 of 1923.

Serial No.	
2	To The Hd. of Dept. " Dy. Com. of Dts. The Secretariat Sar. No. S. 879-938/Jud dt 10.7.23 Prescribes Certain qualifications for the recruitment of Typists & Steno-Typists.

NOTE—Contn. sheet

G. R. S. VI—G/32]

SUBJECT.....

.....

.....

*Diary No. of letter replied to*_____

General and Revenue Secretariat

( )

, *the* *191* .

Date of issue 30/1/23

Signed by [illegible]

Draft for approval.
BB.
28/5
[Copies have been sent to members of the Bd]

Section Gen
File No. 15-23
Serial No. 1

No. G. 9480
Ext.

To The Chief Secretary to Govt.

Sir

I am directed to ~~forward~~ submit herewith for the information of Govt. a copy of the Proceedings of the 12th ordinary meeting of the Central Recruitment Board held on 4th April 1923.

I have etc

Secy. CRB

over.

- - - - -

Name of Examination.	TYPE-WRITING .. Junior..	Senior.	SHORTHAND. Junior.	Senior.
1. Mysore Govt...	20 words.. (Speed)	30 words. (Speed)	50 words.	100 words.
2. London Chamber of Commerce..	* ..	* ..	60 words or 80 words certificate.	Slst ~~100 words~~ 110 " 120 " 130 " 140 " (Individual speed certificates)
	Elementary.	Intr. Adv.	Ele.	Intr. Adv.
3. Madras Govt.	20 words.	30. 40	60	100. 120 130 (elaboration).
4. National Union of Teachers, London.	* ..	*	40	60 or 80 (Separate certificates) 100 120 140 &c.

N.B.- In Bombay and Northern India the London Chamber of Commerce and the National Union of Teachers Examinations are the only Recognised ones.

...

* In Type-writing of the foreign examinations mentioned in Sls. 2 and 4 - there is no speed fixed, but their question papers include manuscripts and the highest grades, i.e., Senior or Advanced, are equal to those of Mysore or Madras Grades.

- - - -

These Foreign Examinations are held in Bangalore, and at several places in Southern India, besides in Bombay and Northern India.

* * *

As for other details of the Foreign Examinations, Mr. C.L.C. Naraniah, Principal of the Aided Commercial School, Bangalore, who is the Local Secretary for this centre may be kindly consulted.

M.R. Narayanasami Iyer
Steno-typist, Confidential Branch
c/o R. Scott

G.R.S. 28]

G.U File No. 15-23
Serial No. 2

Diary No. of letter replied to_____

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.

( )

, *the* 191 .

READ—

Date of issue 10/7/23

Signed by M. A Sreenivasan

ORDER THEREON.—No. G.879-938

~~The following~~ Govt. are pleased to ~~issue~~ prescribe the following ~~rules~~ minimum ~~educational~~ qualifications for the recruitment of typists & steno-typists :—

over.

SUBJECT.

297

GPB—50,000—4-12-12

(1) For ~~any post of~~ typists: — S.S.L.C. and ~~Junior~~ (Senior) Typewriting, ~~Advanced Examination~~ or other equivalent examination.

(2) For Steno-typists: —

(a) on pay below Rs 50/- S.S.L.C, Typewriting (Senior ~~Advanced~~) Shorthand Junior or other equivalent Exam^n.

(b) on pay of Rs 50 & above — ~~(Superintendent)~~ S.S.L.C. Typewriting (Senior ~~Advanced~~) Shorthand Senior or other equivalent Exam^n.

~~Head Assistant to~~ .

To

The Chief Secretary to Govt.

The Heads of Depts,

" Dy. Commrs. of Dts

Other Secretaries to Govt. -

Press Table ~~Copy~~.

May this be printed?

MS

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. G. 879-938/G. M. 15-23-2 dated Bangalore, the 10th July 1923.

Typists and Steno-typists

Rules for the recruitment of———in the State service.

ORDER No.G.879-938/G.M.15-23-2 DATED 10th JULY 1923.

Government are pleased to prescribe the following qualifications for the recruitment of typists and steno-typists:-

(1) FOR TYPISTS:	S.S.L.C. and Typewriting (Senior) or other equivalent examination.
(2) FOR STENO-TYPISTS:	
(*a*) *on pay below Rs. 50*	S.S.L.C. Typewriting (Senior) Shorthand(Junior)or other equivalent examination.
(*b*) *on pay of Rs. 50 and above*	S.S.L.C. Typewriting (Senior) Shorthand(Senior)or other equivalent examination.

M. Srinivasan

for *Chief Secretary to Government.*

To--The Heads of Departments.
The Deputy Commissioners of Districts.
Other Secretaries to Government.
PRESS TABLE.